

**MURIESTON COMMUNITY COUNCIL**  
**MINUTES OF ANNUAL GENERAL MEETING ON 4 JUNE 2020**

*held online via Zoom at 7 pm*

**web:** <http://murieston.communitycouncil.org.uk>

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This meeting was held on Thursday 4 June 2020 by community councillors online using the Zoom video app.

**Meetings at Williamston Primary have been cancelled by West Lothian Council until after the school summer holidays due to COVID-19.**

**1. Present:**

Chris Dryden, Carol Hallesy, Arthur Marris, Ian Brown, Davidson McQuarrie, Kevin Kerr, Nick Lansdell; Councillor Moira Shemilt

**Apologies:**

Tania Armstrong, David Cooper, Lorna Cooper; Councillor Lawrence Fitzpatrick (attending COSLA meeting)

**The quorum for the meeting is prescribed in section 11 (b) of the Constitution and Standing Orders :-**

***The quorum for community council meetings shall be at least one third of the current eligible voting membership, or 3 eligible voting members, whichever is the greater.***

**As there are 7 from the 10 community councillors in attendance, the meeting is quorate.**

**2. Minutes of the Annual General Meeting on 13 June 2019:**

Minutes of last year's AGM on 13 June 2019 were agreed and ratified. Adoption proposed by Ian Brown and seconded by Chris Dryden. Carried nem con.

**3. Matters Arising on Minutes of the Annual General Meeting on 13 June 2019:**

None.

**4. Treasurer's Report:**

Arthur Marris reported.

The statement of accounts for Murieston Community Council for 2019/2020 was circulated.

The accounts this year have three separate income and expenditure streams. The three separate funding streams are :-

- Community Council Administration grant and expenditure
- Local Energy Scotland CARES grant (£9,912) which funded the production of a Community Action Plan for Murieston, authored by Community Enterprise Ltd.
- Town Centre Capital Grants Fund 2019/to provide a noticeboard (MUR02 - £3,375) and community gardens (MUR03 - £29,470)

The opening balance from the previous year was £2,128.59. The annual Administration Grant for 2019/2020 was £473. Expenditure during the year was £11,316.37, including the annual subscription fee to the Information Commissioner.

The closing balance of funds for the period ending 31 March 2020 is £30,042.22

(comprising £2,282.22 for the standard community council administration funding stream and £27,760 funding for the two community projects administered under the Town Centre Capital Grants Fund).

The Statement of the Income and Expenditure Account for the period from 1 April 2019 to 31 March 2020 has been audited by two examiners and certified to be in order.

Approval and adoption of the annual accounts for 2019/2020 was proposed by Chris Dryden and seconded by Kevin Kerr. The motion to approve and adopt the annual accounts was carried unanimously. As the meeting has been held online, the declaration that the accounts have been approved will be signed by the Chair on a copy of the Income and Expenditure Account which will be scanned and emailed to the Secretary for presentation to West Lothian Council.

The Secretary will send the Statement of Income and Expenditure Account to West Lothian Council Community Council Liaison Officer with copies of the minutes of meetings for the 2019/2020 Session (provided via the community council website - [www.murieston.communitycouncil.org.uk](http://www.murieston.communitycouncil.org.uk)). The annual Administrative Grant for 2020/2021 will only be released after these documents are received and processed by West Lothian Council.

**5. Election of Officers of Murieston Community Council:**

Existing office-bearers have intimated they will accept re-nomination for the forthcoming year. No other nominations for positions have been indicated.

It was agreed that the current officers be re-elected.

The community councillors were duly re-elected as below to serve as office-bearers:-

<b><u>Chair</u></b>	- <b>Chris Dryden</b>
<b><u>Vice-Chair</u></b>	- <b>Carol Hallesy</b>
<b><u>Vice-Chair (2)</u></b>	- <i>vacancy</i>
<b><u>Treasurer</u></b>	- <b>Arthur Marris</b>
<b><u>Secretary</u></b>	- <b>Davidson McQuarrie</b>
<b><u>Planning Secretary</u></b>	- <b>Ian Brown</b>
<b><u>Webmaster</u></b>	- <b>Davidson McQuarrie</b>

**6. Any Other Competent Business:**

Nick Lansdell expressed thanks to the office-bearers for their work during the past year.