

**MURIESTON COMMUNITY COUNCIL**  
**MINUTES OF ANNUAL GENERAL MEETING ON 29 JUNE 2021**  
*held online via Zoom at 7 pm*  
**web: <http://murieston.communitycouncil.org.uk>**

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This meeting was held on Tuesday 29 June 2021 by community councillors online using the Zoom video app.

Meetings at Williamston Primary have been cancelled by West Lothian Council until further notice due to COVID-19.

**1. Present:**

Arthur Marris, Ian Brown, Davidson McQuarrie, Lorna Cooper; Nick Lansdell; Councillor Lawrence Fitzpatrick, Councillor Moira Shemilt

**Apologies:**

Chris Dryden, Carol Hallesy, Tania Armstrong, Kevin Kerr

**Residents:** Ken Kirk, John Sharp

**Arthur Marris acted as Chair at tonight's online meeting**

The quorum for the meeting is prescribed in section 11 (b) of the Constitution and Standing Orders :- *The quorum for community council meetings shall be at least one third of the current eligible voting membership, or 3 eligible voting members, whichever is the greater.*

As there are 5 from the 10 community councillors in attendance, the meeting is quorate.

**2. Minutes of the Annual General Meeting on 4 June 2020:**

Minutes of last year's AGM on 4 June 2020 were agreed and ratified. Adoption proposed by Ian Brown and seconded by Arthur Marris. Carried nem con.

**3. Matters Arising on Minutes of the Annual General Meeting on 4 June 2020:**

None.

**4. Treasurer's Report:**

Arthur Marris reported.

The statement of accounts for Murieston Community Council for 2020/2021 was circulated.

The accounts this year have two separate income and expenditure streams. The two separate funding streams are :-

- Community Council Administration grant and expenditure
- Town Centre Capital Grants Fund 2019 to provide a noticeboard (MUR02 - £3,375) and community gardens (MUR03 - £29,470)

The opening balance from the previous year was £30,042.22. The annual Administration Grant for 2020/2021 was £473. Expenditure during the year was £4,747.17, including the annual subscription fee to the Information Commissioner.

The closing balance of funds for the period ending 31 March 2021 is £39,507.52

(comprising £2,143.28 for the standard community council administration funding stream and £41,499.47 funding for the two community projects administered under the Town Centre Capital Grants Fund).

The Statement of the Income and Expenditure Account for the period from 1 April 2020 to 31 March 2021 has been audited by two examiners and certified to be in order.

Approval and adoption of the annual accounts for 2020/2021 has been proposed by Chris Dryden and seconded by Davidson McQuarrie. The motion to approve and adopt the annual accounts was carried unanimously. As the meeting has been held online, the declaration that the accounts have been approved has been signed by the Chair on a copy of the Income and Expenditure Account which was scanned and emailed to the Secretary for presentation to West Lothian Council.

The Secretary will send the Statement of Income and Expenditure Account to the West Lothian Council Community Council Liaison Officer with copies of the minutes of meetings for the 2020/2021 Session (provided via the community council website - [www.murieston.communitycouncil.org.uk](http://www.murieston.communitycouncil.org.uk)). The annual Administrative Grant for 2021/2022 will only be released after these documents are received and processed by West Lothian Council.

**5. Election of Officers of Murieston Community Council:**

It was proposed by Arthur Marris and seconded by Davidson McQuarrie that the current officers

continue in office until the election of the new community council takes place in October.  
The community councillors were duly re-elected as below to serve as office-bearers until the inaugural meeting of the new community council :-

<u>Chair</u>	- Chris Dryden
<u>Vice-Chair</u>	- Carol Hallesy
<u>Vice-Chair (2)</u>	- <i>vacancy</i>
<u>Treasurer</u>	- Arthur Marris
<u>Secretary</u>	- Davidson McQuarrie
<u>Planning Secretary</u>	- Ian Brown
<u>Webmaster</u>	- Davidson McQuarrie

**6. Any Other Competent Business:**

Nick Lansdell expressed thanks to the office-bearers for their work during the past year.

**The 2021 AGM was completed at 7.15pm.**