

**MURIESTON COMMUNITY COUNCIL**  
**MINUTES OF ANNUAL GENERAL MEETING ON 15 JUNE 2023**  
*held online via Zoom at 7 pm*  
**web: <http://muriestoncommunitycouncil.org.uk>**

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**This 2022/2023 AGM was held on Thursday 15 June 2023 at Williamston Primary School.**

**1. Present:**

Chris Dryden, Arthur Marris, Ian Brown, Davidson McQuarrie, Kevin Kerr; Councillor Lawrence Fitzpatrick

**Apologies:**

Janey Cringean, Nick Lansdell, Mark Robbie; Councillor Moira Shemilt

**Residents:** Roger Harper, Ken Kirk

**The quorum for the meeting is prescribed in section 11 (b) of the Constitution and Standing Orders :- *The quorum for community council meetings shall be at least one third of the current eligible voting membership, or 3 eligible voting members, whichever is the greater.***

**As there are 5 from the 9 community councillors in attendance, the meeting is quorate.**

**2. Minutes of the 2021/2022 Annual General Meeting on 23 June 2022:**

Minutes of last year's AGM on 23 June 2022 were agreed and ratified. Adoption proposed by Arthur Marris and seconded by Kevin Kerr. Carried nem con.

**3. Matters Arising on Minutes of the 2021/2022 Annual General Meeting on 23 June 2022:**

None.

**4. Treasurer's Report:**

Arthur Marris reported.

The statement of accounts for Murieston Community Council for 2022/2023 was circulated.

The accounts this year have two separate income and expenditure streams, which are :-

- Community Council administration grant and expenditure
- Murieston Community Garden income and expenditure project (c/o Town Centre Capital Fund 2022-23, project MUR22-01)

The opening balance from the previous year was £3,210.84. The annual Administration Grant for 2022/2023 was £473. Expenditure during the year was £17,272.56, including the £35 annual subscription fee to the Information Commissioner, £420 for printing costs for a leaflet promoting Murieston Community Council and registration of a new domain name. West Lothian Development Trust have confirmed that the part of the grant of £1,200 not required to install the defibrillator at the station, due to West Lothian Council assuming the cost of electrical work, will be retained by the Community Council.

The closing balance of funds for the period ending 31 March 2023 is £7,579.91 (comprising £2,569.61 for the standard community council administration funding stream and £5,010.30 funding for the Community Gardens stream.

The Statement of the Income and Expenditure Account for the period from 1 April 2022 to 31 March 2023 has been audited by two examiners and certified to be in order.

Approval and adoption of the annual accounts for 2022/2023 was proposed by Chris Dryden and seconded by Ian Brown. The motion to approve and adopt the annual accounts was carried unanimously.

The declaration that the accounts have been approved was signed by the Chair as required by West Lothian Council.

The Secretary will send the Statement of Income and Expenditure Account to the West Lothian Council Community Council Liaison Officer with copies of the minutes of meetings for the 2022/2023 Session (facilitated via the community council website - [www.murieston.communitycouncil.org.uk](http://www.murieston.communitycouncil.org.uk)).

The annual Administrative Grant for 2023/2024 will only be released after these documents are received and processed by West Lothian Council.

**5. Election of Officers of Murieston Community Council:**

In the absence of nominations for specific positions, Arthur Marris proposed that office-bearers are re-elected to current positions. The proposal was seconded by Chris Dryden and agreed.

The community councillors were re-elected as below to serve as office-bearers for 2023/2024 and a new vice-chair was elected :-

- Chair** - **Chris Dryden**
- Vice-Chair** - **Kevin Kerr** proposed by Arthur Marris, seconded by Chris Dryden
- Vice-Chair (2)** - *vacancy*
- Treasurer** - **Arthur Marris**
- Secretary** - **Davidson McQuarrie**
- Planning Secretary** - **Ian Brown**

**6. Any Other Competent Business:**

None.

**The 2023 AGM was completed at 7.25pm.**